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TIME MANAGEMENT



John Wiley and Sons Ltd. Paperback. Book Condition: new. BRAND NEW, Time Management, Ros Jay, This title presents a fast track route to mastering all aspects of time management. It covers all the key techniques for managing your time successfully, from clearing your desk to prioritisation, and from good delegation to knowing how and when to say 'no'. It provides examples and lessons from some of the world's most successful time managers, and ideas from the smartest thinkers, including Robert...

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- Authored by Ros Jay
- Released at -



Filesize: 1.77 MB

Reviews

Extensive information! Its this type of excellent study. I have read and i am sure that i will gonna go through yet again once more down the road. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- **Aliyah Mayer**

Extremely helpful to all of category of men and women. it had been writtern extremely completely and helpful. You are going to like the way the blogger compose this publication.

-- **Johathan Haag**

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